

OnePosting Pricing Page

| | | Data Extraction | Workflow | Two-way Match | Three-way Match |
|--|---|------------------------|-------------------------|------------------------------|---|
| | | Automate extraction | Manual invoice approval | Automated checking of prices | Automated checking of prices and quantities delivered |
| Monthly Pricing from | | | | | |
| | CAD (500 invoices included) | \$ 440 | \$ 600 | \$ 680 | \$ 800 |
| Invoice Types Processed | | | | | |
| | Goods for resale | ✓ | ✓ | ✓ | ✓ |
| | Raw materials/ingredients | ✓ | ✓ | ✓ | ✓ |
| | Services | ✓ | ✓ | ✓ | ✓ |
| | Business overheads | ✓ | ✓ | ✓ | ✓ |
| | Utility bills | ✓ | ✓ | ✓ | ✓ |
| | Credit notes/Credit memos | ✓ | ✓ | ✓ | ✓ |
| Invoice Verification | | | | | |
| | Supplier verification | ✓ | ✓ | ✓ | ✓ |
| | Authorize new suppliers to submit invoices electronically | ✓ | ✓ | ✓ | ✓ |
| | Duplicate invoice detection | ✓ | ✓ | ✓ | ✓ |
| | Computation checks | ✓ | ✓ | ✓ | ✓ |
| | Verifies presence of purchase order number (if required) | ✓ | ✓ | ✓ | ✓ |
| | Check invoices comply with legal requirements | ✓ | ✓ | ✓ | ✓ |
| Standard Invoice Header Extraction | | | | | |
| | Invoice number | ✓ | ✓ | ✓ | ✓ |
| | Invoice date | ✓ | ✓ | ✓ | ✓ |
| | Currency | ✓ | ✓ | ✓ | ✓ |
| | Supplier's customer account number (if available) | ✓ | ✓ | ✓ | ✓ |
| | Invoice To address | ✓ | ✓ | ✓ | ✓ |
| | Deliver To address | ✓ | ✓ | ✓ | ✓ |
| | Purchase order number (if available) | ✓ | ✓ | ✓ | ✓ |
| | Delivery Note/Ticket number | ✓ | ✓ | ✓ | ✓ |
| | Job number | ✓ | ✓ | ✓ | ✓ |
| Standard Line-Level Invoice Data Extraction | | | | | |
| | Transaction date | ✓ | ✓ | ✓ | ✓ |
| | Line-level Delivery Note/Ticket number | ✓ | ✓ | ✓ | ✓ |
| | Line-level Purchase Order number | ✓ | ✓ | ✓ | ✓ |
| | Supplier's Product/Service code | ✓ | ✓ | ✓ | ✓ |
| | Product/Service description | ✓ | ✓ | ✓ | ✓ |
| | Additional product/service detail | ✓ | ✓ | ✓ | ✓ |
| | Unit of sale | ✓ | ✓ | ✓ | ✓ |

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|--|---|---|---|---|
| Product/Service list price | ✓ | ✓ | ✓ | ✓ |
| Discount percentage/Discount amount | ✓ | ✓ | ✓ | ✓ |
| Unit price | ✓ | ✓ | ✓ | ✓ |
| Quantity ordered (if available) | ✓ | ✓ | ✓ | ✓ |
| Quantity delivered | ✓ | ✓ | ✓ | ✓ |
| Line value excluding tax | ✓ | ✓ | ✓ | ✓ |
| Tax rate/tax amount | ✓ | ✓ | ✓ | ✓ |
| Line value including tax (if available) | ✓ | ✓ | ✓ | ✓ |
| Standard Invoice Footer Extraction | | | | |
| Invoice total excluding tax | ✓ | ✓ | ✓ | ✓ |
| Shipping/Carriage/Freight | ✓ | ✓ | ✓ | ✓ |
| Miscellaneous charges | ✓ | ✓ | ✓ | ✓ |
| Tax total (if applicable) | ✓ | ✓ | ✓ | ✓ |
| Invoice total including taxes | ✓ | ✓ | ✓ | ✓ |
| Tax breakdown (if applicable) | ✓ | ✓ | ✓ | ✓ |
| Invoice Access | | | | |
| Online access for staff to view invoices | ✓ | ✓ | ✓ | ✓ |
| Option to give suppliers access to invoices they submitted | ✓ | ✓ | ✓ | ✓ |
| Exception Processing | | | | |
| Manually index scanned invoice images received by email | ✓ | ✓ | ✓ | ✓ |
| Reject invoices that are not legally compliant | ✓ | ✓ | ✓ | ✓ |
| Notify suppliers of invoices that failed validation/matching | ✓ | ✓ | ✓ | ✓ |
| Portal for suppliers to submit invoices manually | ✓ | ✓ | ✓ | ✓ |
| Add mandatory purchase order numbers if they are missing | ? | ✓ | ✓ | ✓ |
| Invoice Coding | | | | |
| GL/Nominal codes applied automatically to detail lines | ? | ✓ | ✓ | ✓ |
| Centralized or distributed maintenance of GL/Nominal coding | ? | ✓ | ✓ | ✓ |
| Translate supplier product/service codes to buyer codes | ? | ✓ | ✓ | ✓ |
| Invoice Approval | | | | |
| Auto-route to cost centers for visual review and approval | ? | ✓ | ✓ | ✓ |
| Maintain 'Approver' signing limits | ? | ✓ | ✓ | ✓ |
| Escalation workflow based on invoice value and cost center | ? | ✓ | ✓ | ✓ |
| Monitor invoice approvals | ? | ✓ | ✓ | ✓ |
| Validates purchase order number | ? | ✓ | ✓ | ✓ |
| Auto-match based on product code | ? | ? | ✓ | ✓ |
| 'Fuzzy-match' based on product/service description | ? | ? | ✓ | ✓ |
| Pricing checked against purchase order(s) electronically | ? | ? | ✓ | ✓ |
| Support price checking against 'call-off' orders | ? | ? | ✓ | ✓ |

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|--|------------------------|------------------------|------------------------|------------------------|
| Invoice variances sent for manual review | ? | ? | ✓ | ✓ |
| Price variation tolerance can be customized by supplier | ? | ? | ✓ | ✓ |
| Apply shipping/freight charge tolerances | ? | ? | ✓ | ✓ |
| Prices and delivered quantities checked electronically | ? | ? | ? | ✓ |
| Check quantities for multiple deliveries against invoice | ? | ? | ? | ✓ |
| Standard Invoice Export | | | | |
| Export approved invoices for import to Purchase Ledger | ✓ | ✓ | ✓ | ✓ |
| Batch option to manually download approved invoices | ✓ | ✓ | ✓ | ✓ |
| Automated export of approved invoices | ✓ | ✓ | ✓ | ✓ |
| Apply buyer system tax codes to invoice data | ? | ✓ | ✓ | ✓ |
| Option to group invoice lines by GL/Nominal code | ? | ✓ | ✓ | ✓ |
| Custom export | Additional fee applies | Additional fee applies | Additional fee applies | Additional fee applies |